



## Pakenham Village Hall and Playing Field Association AGM Minutes 20<sup>th</sup> May 2021

### **Present:**

Karl Scott

Chairman

Barbara Whifford

Treasurer / Booking Secretary

Diane Lloyd

Cedric Palfrey

Richard Mayhew

Gill Parry

Kathy Freer

Karen Norton

Secretary

Christopher Spicer

Independent Auditor of Annual Accounts

### **Apologies:**

Phil Smith

Lisa Parker

### **Members of the Public**

None

### **Welcome and introductions**

The meeting was opened by Karl at 19:04

### **Approval of previous AGM minutes 25<sup>th</sup> April 2019**

Approved and signed

## **Chairman's Report APR 2019 – APR 2020 – Karl Scott**

Karl provided highlights and achievements over the past 2 years as follows

Paul Shackleton after many years of dedicated selfless service resigned and our thanks & gratitude go with him as he takes up a post within Morton Hall Association.

### **APRIL / MAY**

New tree planted outside the post office  
Person contracted to maintain the car park  
Successful Spring Quiz £200  
Successful VOICR Choir event

### **JUNE**

New electric meter fitted by E-On in June  
Max Weaver was employed to carry out a repair on a gap in the hall floor leading to the kitchen  
New circular bench installed outside the post office  
Minor repairs to the ladies tap at the pavilion completed  
Site meetings with children's play equipment Kompan were held  
Planning for the Flower & Produce Show

### **JULY**

A new hand dryer for the ladies' toilets required  
A successful Flower & Produce Show was held £300  
A new village hall website went live

## OCTOBER

Peter King electrics were contracted to replace all the lighting within the hall with energy saving LEDs. This included emergency lights with an equivalent  
A successful autumn quiz was held

## JANUARY

Andrea Davey sent a letter of appreciation in reference to the Annual Pakenham Seniors Christmas Lunch and requested the use of the hall for the same period 2020  
Monthly Village Café will now be run by Kathy and the Christian Fellowship  
New sign for the car park was erected

## 2020

Due to COVID 19 restrictions the Village Hall had limited use under the rule of six until everything was close. During this period government grants were made available. To this end as CV19 restrictions are relaxed free use of the hall to our regular hirers for an extended period of time of around six months to be kept under review by the committee.

## **Treasurer's report – Provided by Barbara Whifford and independently audited by Christopher Spicer**

Christopher presented the figures for the year

### **Opening Balance (all Accounts) = £49397.75 at 1<sup>st</sup> Jan 2019**

2019 Income total = £29483.52 – £5056.32 less than previous year (2018)

2019 Total expenditure = £21262.71 – £6939.25 less than previous year (2018)

### **Closing Balance (all Accounts) = £57618.56 at 31<sup>st</sup> Dec 2019**

Net Surplus for the year was £8220.81 – up £1882.93 on previous year (2018)

### **Opening Balance (all Accounts) = £57618.56 at 1<sup>st</sup> Jan 2020**

2020 Income total = £36465.43 – £6981.91 more than previous year (2019)

2020 Total expenditure = £15752.69 – £5510.02 less than previous year (2019)

### **Closing Balance (all Accounts) = £78331.30 at 31<sup>st</sup> Dec 2020**

Net Surplus for the year was £20712.74 – up £12491.93 on previous year (2019)

Bookings down significantly over the 2-year period due to the Covid-19 pandemic. Income from hiring's especially in 2020, has seen the biggest drop and fundraising has reduced to Nil during 2020.

There has been expenditure over this period, with the much-needed lighting update being carried out with a cost of £3,879.44

For 2020 there would have been an overall deficit had it not been for the WSC Covid Funds injection of £22668.

These funds will enable the Village Hall to be re-opened for use at Nil Cost for our regular users in 2021 and for other VH Maintenance to be carried out.

## **Public Questions**

None

## **Election of Committee Trustees**

The existing committee was dissolved. All previous Trustees agreed to stand again. The required 8 Elected Trustees were agreed as follows

Karl Scott

Richard Mayhew

Gill Parry

Phil Smith

Cedric Palfrey

Karen Norton

Diane Lloyd

Lisa Parker

**Election of Committee roles and additional trustees would be discussed and agreed at the PVH Committee Meeting following on from this AGM**

## **Date of next AGM**

To be held on Thursday 21<sup>st</sup> April 2022, at the Village Hall starting at 19:00

The meeting closed at 19.50