

PAKENHAM VILLAGE HALL AND PLAYING FIELD ASSOCIATION

Registered Charity No. 1081815

Supported by the Community Fund; Countryside Agency Help the Aged;

West Suffolk Council.

I hereby give notice of the **First** Ordinary Meeting **following on from the AGM**, to be held in Pakenham Village Hall on Monday **8th April 2024**.

1. Assignment of roles to new committee / trustees including
 - Chairman
 - Vice-Chairman
 - Treasurer
 - Secretary
 - Booking Secretary
2. Approval of previous minutes from 4th March 2024.
3. Public written questions and correspondence for committee discussion.
4. Treasurer's Report - BW
5. Booking Secretary's Report – BW
6. Ongoing repairs and maintenance
 - Hall
 - Playing Field
7. New Pavilion project update- PH
8. Fund Raising updates – Car Boot Sale on 27th April 2024.
9. Village Organisation Reports.
10. Outstanding actions from previous meetings - KN
11. A.O.B. including public forum

Date and venue of the next meeting.

Members of the public are welcome to attend this meeting or send in written questions to be added to the agenda for discussion by the committee.

Public comments should only be addressed to the chair.